

# SAINTS WEEKLY NEWS



[kim.doyle@swsaints.org](mailto:kim.doyle@swsaints.org)

*Saint Wenceslaus Catholic School*

*2017-18 Welcome Letter*

St. Wenceslaus Catholic School

**C-STEM**



## From the Office of the Principal ...

### Dear Parents,

Welcome to the 2017-18 school year at St. Wenceslaus. We are so glad that you will be joining us. I am very excited to begin this year and am energized by our school staff who have been busy all summer going to classes, workshops, conferences and meetings to develop plans to make our school programs even better. I am also very excited about the new staff hired to replace those moving forward and about the new families who will be joining our school community. We have 12 new students in grades K-8. We have 18 kindergarten kids and 41 preschool students, many joining us for the first time. Our school is truly a close community and we often refer to ourselves as a school family. Families pray, work and play together. We share common goals of creating an environment where not only our children learn and grow but that parents, teachers, and friends also connect. I invite you to take full advantage of being a part of our school family by joining in the events and activities, by volunteering, by good communication with staff members, and by sharing your faith lives. In this place you will meet people who will be your friends for life and your children will do the same. Teachers will have an impact on the young hearts and minds as we develop souls who can celebrate and rejoice in God while receiving an excellent academic education thus preparing our kids for life.

Please know that I am here to help you and your children get the best program that can be offered at St. Wenceslaus. I appreciate working together with staff and parents to help our children. Do not hesitate to call me or stop in at any point.

Kim Doyle, Principal

## Back to School Open House



**Tuesday, August 22**

**6:00 in the Parish Activity Center (Gym)**

We will start the night with a short assembly. After the assembly all families will be free to go to the classrooms and meet the teachers, find the assigned desk/locker and drop off any school supplies for the year. The school will be open from 6:00-7:30 on this night with the assembly kicking off the night at 6:00PM.

## Calendar of Events:

Tues., Aug. 22 - Back to School Open House 6:00PM  
 Mon., Aug. 28 - First day of school for grades 1-8  
 Mon., Aug 28 - Kindergarten Orientation Morning  
 Tue., Aug. 29 Annual Sip and Sob Parent coffee  
 7:30-8:30AM  
 Tues., Aug. 29 - 1st day of Kindergarten  
 Wed., Aug. 30 - Marathon Assembly 1:00  
 Mon., Sept. 4 - No School Labor Day  
 Tues., Sept. 5 - 1st day of Preschool  
 Wed, Sept. 6 8:00am School Mass  
 Thurs., Sept. 7 - Parent information night - grades 1-8  
 Wed., Sept. 13 - 8:00 School Mass  
 Sat., Sept. 16 - Dozinky Parade 12:00 Noon  
 Wed., Sept. 20 - 8:00 School Mass  
 Tues., Sept. 26 - Toddler Time for 2-3 year olds 6:00PM  
 Wed., Sept. 27 - 8:00 School Mass  
 Thurs., Sept 28 - Feast of St. Wenceslaus  
 Sat. Sept. 30 - School Marathon

## Kindergarten Orientation

Kindergarten students will come to school with their parents on Monday, August 28 for a short orientation. They will then go home and start their first day of kindergarten alone on Tuesday, August 29.

**Last names of A-L come 8:00-9:30**

**Last Names of N-Z come 10:00-11:30**

## 7th Annual Sip and Sob Breakfast

All parents in K-8 are welcome to join us.

Drop your kids off at school or send them on the bus, then join us for a cup of coffee. 7:30-8:30 am  
 Tuesday, August 29



Staff workroom is located across from the school office

## Our School Mission Statement

St. Wenceslaus School is a family centered faith community committed to the intellectual and spiritual formation of our students. We provide a high quality academic program that builds leadership and self-confidence while nurturing a loving relationship with God and encouraging service to others.

**Club House Registration**

Please be sure to register if your kids will be using the program.

**Hours.**

7:00-8:00 am  
11:00-5:30 pm

Open to all student prekindergarten and above.

Forms are on line under 'Back to School Forms'



**Bus Transportation for the 2017-18 school year**

[https://docs.google.com/forms/d/11djYxnmwsbiIIW35i5vuWfGFG2n\\_C33Eda-6UcWO8A/viewform](https://docs.google.com/forms/d/11djYxnmwsbiIIW35i5vuWfGFG2n_C33Eda-6UcWO8A/viewform)

Fill out if.....

1. You have a new address
2. Your child is new to bussing
3. Your child not longer needs busing
4. You have a kindergarten student - fill out this form even if your child will not ride the bus

**A BIG Job for all parents!**

There are many required forms that we need to begin the school year. You will find these on our website. Please download them and fill them out. Complete all forms by the first week of school. All forms are located on line "Back to School Forms"

New this year!

Click on this link to complete some forms on line:

<https://goo.gl/forms/4TOiju5h4wWsNgtZ2>

- \_\_\_ General Release Form (Pre-8)
- \_\_\_ Emergency Update Form (Pre-8)
- \_\_\_ Volunteer Commitment and opportunities Sign-up Forms (Pre-8)  
( 1.Required volunteer sign up and 2. Extra volunteer jobs)
- \_\_\_ Parent Handbook Signature Page (Complete handbook located on school website)

**Need to download these forms**

- \_\_\_ Class Fee Schedule (Pre-8)
- \_\_\_ State Funding Form (K-8) - Please sign "YES"
- \_\_\_ Free/Reduced Lunch application (if you qualify PreK-8- see financial requirements)
  
- \_\_\_ Annual Health History Form (K-8)
- \_\_\_ Immunization Update Form (preschool, kindergarten, grade 7 and others).
- \_\_\_ Medication Form (if applicable) (Pre-8)
  
- \_\_\_ Club House Registration( if you will use the preschool or school-age care)
- \_\_\_ Red "Property of St. Wenceslaus" t-shirt order form (Pre-8)
- \_\_\_ Volleyball registration form ( for Girls grades 4-8)



**Other Important Things to do before school starts:**

- Go to [virtus.org](http://virtus.org) to update your virtus account. Complete any highlighted areas in left-hand column.
- Put money in your family Lunch Account (Pre-8) - Pay at office
- Set up tuition account in TADS and pay your tuition as scheduled (Pre-8)
- Pay Classroom Fees - see form.
- Gr. 6-8 parents pay computer insurance fees (more to come from teachers) \$75 for 7th and 8th graders \$30 for 6th graders.

**Additional Preschool Forms**

- Preschool Calendar
- Preschool Program Handbook
- \_\_\_ Parent Questionnaire
- \_\_\_ Immunization Record
- \_\_\_ Health Care Summary ( Physician's Signature required)
- \_\_\_ Emergency Card
- \_\_\_ Photo Release

**Other Interesting Back to School Information on our Website**

- School Supply List (K-8)
- Uniform Policy (K-8)
- School Calendar (K-8)
- SCRIP Information(Pre-8)
- Parent Student Handbooks (Pre-8)
- Athletic Program Handbook (4-8)
- Annual Asbestos Report

**Health History Forms**

This needs to be filled out and sent to school ASAP. Children are required to have all medical forms to school before the first day!

**Immunization Form**

Students in Grades Preschool, Kindergarten and Grade 7 need to be update their immunizations. Go on line to obtain the correct form for the update.

**Medication administration procedure**

Correct forms must be submitted if you child receives any medication during the school day. Go on-line to find the correct form if this is needed by your family.

**Classroom Fees Form**

A statement for classroom fees is part of the back to school forms located on the website. These are added fees that give teachers a chance to add things to their classrooms that are unique to that grade level and are extras that enhance the curriculum. Please submit this fee to the school office.

Keep this fee statement for your taxes!

**The Parent Handbooks are On-line** and are

located on the school website. Due to the length of the book and the large amount of information, paper copies of the book are not available.

**Volunteer Requirement**

Any volunteer who works at SWS in Preschool to grade 8 **MUST** complete the **ESSENTIAL 3**. These are three steps that are **MANDATORY** and **NO** exceptions are made.

**Essential 3**

1. Background check
2. Signed code of conduct
3. Take a Virtus training session

Volunteers can go to Virtus.org to complete the required background check and sign the code of conduct.

Volunteers can also register for a class at Virtus.org. All three of these actions will require the volunteer to set up an account in Virtus.org

**St. Wenceslaus Saints Volleyball Teams**

Volleyball Season is here. All girls in grades 4-8 are welcome to participate on the SWS Saints Team. Registration Forms have been sent to you via e-mail. The deadline to sign up is Wednesday, August 16. Watch for more information to come about parent involvement for the home games.



**Lunch Accounts**

Be sure to put money in your child's lunch account. Lunch price is \$2.60 per lunch includes milk. Milk alone for lunch or snack is \$.40 per carton. Second (main dish) lunch cost is \$1.50

**For those who completed this process last year—**

**Go on to your Virtus account again!** Please make sure that you do not have a "yellow highlighted area" on the left side of the screen. If you do, please follow the instructions on the link. If nothing is highlighted — then you are cleared to volunteer.

**Free/Reduced Lunch Applications 2017/18 - Important! Forms are NOW Due!**

PLEASE APPLY for this **if you qualify.**

Our school receives federal dollars and services — the more who apply — the better it is for our school. These applications are held strictly confidential. Your children will receive a free lunch program and our school gets benefits.

Fill out the correct form that is located on the website and return it in a sealed envelope to "Kim Doyle".

Please apply if your salary falls within the guidelines. Forms can be dowloaded confidentially on the school website located in the "back to school packet".

Household Size	\$ Per Year	Maximum Total Family Income			
		\$ Per Month	\$ Twice Per Month	\$ Per 2 Weeks	\$ Per Week
1	22,311	1860	930	859	430
2	30,044	2,504	1,252	1,156	578
3	37,777	3,149	1,575	1,453	727
4	45,510	3,793	1,897	1,751	876
5	53,243	4,437	2,219	2,048	1,024
6	60,976	5,082	2,541	2,346	1,173
7	68,709	5,726	2,863	2,643	1,322
8	76,442	6,371	3,186	2,941	1,471
Add for each additional person	773	645	323	298	149

## **Meet Your School Staff**

### Preschool

Mrs. Jolene Busch - Director/Lead Teacher  
 Mrs. Annette Stavos - Teacher  
 Mrs. Tammy Sirek - Teacher  
 Mrs. Annie Schmitz - Classroom Aide  
 Mrs. Sarah Gullickson - Classroom Aide

### Grade K-5

Kindergarten - Ms. Lisa Schneider  
 Gr.1 - Mrs. Jennifer Wetschka  
 Gr. 2 - Mrs. Jane Jeffrey ( Subbing Mrs. Harty/Ms. McNamara)  
 Gr. 3 - Mrs. Jennifer Rosen  
 Gr. 4 - Mrs. Dawn Biren (and 6th gr. Literature)  
 Gr. 5 - Ms. Ann Christy

### Grades 6-8

Gr. 6 Homeroom - Mrs. Becky Zwirner  
 (Math, Science, Religion)  
 Gr. 6 - Homeroom -Mrs. Becky Smisek  
 (Social Studies, Literature, English, Religion)  
 Gr. 7 Homeroom - Mrs. Jill McBroom  
 (Math, Science, Religion)  
 Gr. 8 Homeroom - Mrs. Jamie Schoenbauer  
 (Social Studies/English/Literature)  
 Gr. 8 Religion - Mrs. Leah Zvanovec

### Specialist

Art - Mrs. Leah Zvanovec  
 Music - Mrs. Katherine Gorr  
 PE/Health - Mr. Mike Tschimperle  
 Library - Mrs. Annette Stavos  
 Gr. K-3 support - Mrs. Elaine Harty  
 Gr. 4-8 support/Gr. 4 science/ STEM Lab - Ms. Kathy McNamara

### Administration

Technologist - Mrs. Joan May  
 Administrative Assistant - Mrs. Sherry Hartman  
 Principal - Ms. Kim Doyle  
 School Counselor - Mrs. Jessica Aladdin  
 Club House Director - Jessie Bohnsack  
 Health Aide - Rhonda Pauly  
 Pastor - Fr. Kevin Clinton  
 Associate Pastor - Fr. Dave Barrett

### Teaching Assistants

Mrs. Linda Smisek  
 Mrs. Therese Rademacher

### Kitchen Staff

Mary Wick - Food Service Director/lead cook  
 Nancy Moulton-Cook  
 Hedi Pelowski - Cook  
 Al Sticha- Assistant

## **Lunchroom Helpers Needed!**

We are in need of several people to help in the lunchroom this year. Whatever time you can give will be appreciated. Could use help on Tuesday, Thursday and Friday - every other week or every third week.

Time: Approximately 11:00 - 1:00

Wanted: Women/Men/Parent/Grandparent/Friend

Please contact Mary Wick, if you can help.

[marywick@swsaints.org](mailto:marywick@swsaints.org)

or call 952-758-3935 and leave a message



## **Welcome new staff members**

Lisa Schneider - Kindergarten  
 Dawn Biren - Grade 4  
 Jessie Bohnsack - Club House Director  
 Katherine Gorr - Music Teacher

### Returning

Jessica Alladin - Counselor

### Moving to new positions

Jolene Busch - Club House Director  
 Jill McBroom - Grade 7-8 Science and Math



## **Thank you to staff moving on!**

Jodi Chromy - Preschool Director - 9 years of service  
 Becky Malecha - Grade 4 - 12 years of service  
 Kathryn Bennett - Music teacher-4 years of service

We are so thankful for all of the hard work and dedication that these teachers have given to our school. We will miss them dearly and wish them the best for the future!

We thank the following Club House staff. Although we will not see them on a regular basis, we may see them filling in to help us in the future.

Rita Gomez-Club House-1 year of service  
 Dannette Hensersky - Club House - 1 year of service  
 Ksenia Doyle - Summer Club House  
 Mary Wick - 2 years of service